

Staff Advisory Council Minutes

Date: 1/24/08

Location: S204 Memorial Union

1:15 pm

Attendance Record:		
Angel Anderson -x	Rebecca Bergfield, Chair -x	Dianne Delbert -o
Chris Delbert -o	Marijo Dixon, Recorder -x	Marianne Friedman -x
Chad Heckman -o	Bill McIntosh -x	Alan Marshall, Vice Chair -o
Stanley Hughes -o	Amy Lana -x	Lawanda Rogers -x
Gina Scavone -x	Stephanie Sinn -o	Linda Turner -x
Rusty Westfall -o	Suzanne Lippard -x	
Special Guest: Pete Millier Linda Pedroley	Loretta Ross – MURA -x Marlene Duffield – MURA -x	

Call to Order: Chair Bergfield called the meeting to order.

Special Guests: Bergfield introduced Pete Millier, Director of MU's Landscape Services and the MU Botanical Gardens. She also introduced Linda Pedroley, a Senior Information Specialist with Campus Facilities. Mr. Millier was invited to speak with the Council regarding snow removal on campus. He encouraged everyone to visit campus facilities' website at: <http://cf.missouri.edu> and click on the weather management links to get snow routes, maps and other helpful information for campus during inclement weather.

Ms. Pedroley showed the group the Campus Facilities links to campus maps, snow removal plans, weather forecasts, and other helpful pages. Mr. Millier reported that MU does have a snow and ice removal plan which gives priorities for the MU campus and hospital. He reminded everyone that up to 80% of streets on campus belong to the City of Columbia and while MU's Landscape Services can assist in clearing them, the City decides where and when to clear them. He gave a priority overview of areas on campus for snow/ice removal as follows:

- 1) Hospital
- 2) Building entrances and steps (he noted that typically a 4 – 6' swath is cleared on stairs)
- 3) Disabled parking
- 4) Shuttle bus shelters
- 5) Campus sidewalks
- 6) Deliver zones/loading docks
- 7) UM streets
- 8) Parking lots

Mr. Millier mentioned that of the 650 Campus Facilities staff, only about 100 are trained and/or able to perform snow/ice removal. Also, the snow and ice removal process is performed by approximately 65% Campus Facilities staff and 35% Landscape Services staff. He also reported that the budgeted \$42,000 for snow removal will most likely be surpassed by a large amount.

Mr. Millier reported that Landscape Services subscribes to "Weather or Not" which costs about \$650 per month. This service is reported to be about 90% accurate in their weather conditions/predictions reporting.

In the event of a winter storm, he reported that there will be a snow removal link to the MU Alerts web page. He also reported that ice is far more difficult to deal with than snow by about a factor of 100.

Bergfield thanked

Announcements:

Gina will invite Tim Rooney and Jackie Jones later this spring to speak about the 2009 campus budget.

Amy Lana will contact Sandra Davis to report the recently selected School of Nursing Award recipient.

Minutes Approval: Due to no quorum present, the 1/10 minutes will be approved at the next meeting.

Recorder's Report: No news to report.

Committee Reports

SAC Committees

Service Champions/Staff Benefits Committee – Marijo reported that Margaret Marshall is the MU Service Champion recipient for January 2008.

Education Award/Annual Fundraiser Committee – Rebecca reported that Glenda Moum was elected to chair the Education Awards Committee. Rebecca has asked Lisa Wimmenauer to chair the task force she is setting up to review the guidelines, criteria and application form for the award. Other members will be Ana Montoya (S/C), Mark Hoerstkamp (T/P). Lawanda Rogers may serve as the ex-officio representative from the SAC. Two additional members of this task force need to be identified; one in the A/P and one in the C/M categories.

Election Committee – No news to report.

Staff Development Awards Ex-Officio – No news to report.

Staff Interest Committee – No news to report.

Publicity Committee – No news to report.

Intercampus Staff Council – No news to report.

SRW Committees

Awards Committee – Suzanne distributed copies of work assignments for the upcoming SRA readings which will take place on February 6 and 7.

Ceremony Committee – No news to report.

Program - A few items of business were discussed regarding the annual Fashion Show. Gina will order breakfast the day of the show for 70 people. Lunch has been donated, but the Council will need to obtain drinks and plastic ware.

Door Prizes Committee/Education Award Fundraiser – Rebecca passed around a draft of a letter written by Alan to be used when requesting donations for the fundraiser. Alan hopes to bring the final copy to the next meeting.

Chancellor's Committees

Capital Review Committee – No news to report.

Space Planning Committee – No news to report.

SPRAC – No news to report.

Other Business:

Loretta Ross reported that her term as a representative from MURA will end this summer and another representative will need to be appointed. Also, if anyone knows anyone who would be interested in serving on MURA, please let Loretta know.

Rebecca has been working on the write up for the first "Staff Council Salutes" award, given to an MU department, highlighting the department's work and contributions to MU. The first department to be recognized for January 2008 will be SOS Temporary Services. In February it will be the Campus Key Shop. Later this spring, the Counseling Center and Landscape Services will be recognized.

Adjournment:

The meeting adjourned at 2:50 pm.